

Marketing Request Form

Please note, all requests are taken and worked on based on the urgency / priority of the project.

Please provide as much information as possible when briefing Marketing with what is required. Once your request is received, you'll receive an acknowledgment to your request and completion date will be given to you.

Please remember that Marketing take requests for all divisions of SM Global, when requesting support please consider the turnaround times within this and give as much notice as possible. All endeavors will be made to turn actions around quickly to support, but please expect a 3 – 5 working day turnaround on big projects.

All requests must be sent to sabah.sehgal@staffingmatch.co.uk

Vacancy Information	
Manager / Requester	
Date	
Reason for Requirement	
Outline what is required	
Attach any examples or other supporting documents for this project and explain the amendments	

COMMENTS